



May 2019

Dear 2019 French Academy Student,

Bienvenue! You have been selected from more than 600 applicants to be a participant in the *Virginia Governor's World Language Academies*. On behalf of the Virginia Department of Education (VDOE) and Washington and Lee University (W&L), we would like to extend our congratulations to you. We look forward to meeting you and your family at the opening ceremonies on Saturday, June 22.

The following items are included in this **WELCOME PACKET**:

- **Host site general information and rules**
 - Important dates (please post them at home)
 - Use of English
 - General participant information for French Academy students
- **French Academy director's guidelines**
 - Welcome letter from the director of the French Academy
 - Information specific to your Academy, such as
 - Course Descriptions
 - Daily Schedule
 - Important reminders from the director
- **Forms to be completed and returned in accordance with expectations and mandates**
 - Checklist with all items to mail to the **DIRECTOR**, which includes the correct mailing address for these items (Please do not mail any forms from this packet to the VDOE or to Washington and Lee University).
 - Explanation of Policies and Expectations (Attachment A)
 - Waiver of Liability and Assumption of Risk Agreement (Attachment A(1))
 - Waiver Request for Extra-Curricular Activities Fees (Attachment A(2))
 - Parent/Guardian Permission for Field Trips and Other Activities (Attachment B)
 - Computer and Internet Acceptable Use Policy and Agreement (Attachment C, two pages)
 - Image Use Agreement (Attachment D)
 - Medical Information Forms (Attachment E, four pages)
 - Special dietary needs or restrictions (Attachment F)
 - Attendance of Off-Campus Religious Services (Attachment G, optional)
 - Les Veillées Beaux-Arts (Evening Activities) (Attachment H)
 - Parent(s)/Guardian(s) Statement of Understanding (Attachment I)
 - Press release (Parents may share this with hometown newspapers, a school newspaper, or school counseling department. (Attachment J)*)
 - Packing List (Attachment L)*
 - Map of Washington and Lee University and directions (Attachment M)*

Please do not return these forms to the academy director*

It is important that you and your parents review all items carefully, especially the rules and expectations, which have been jointly established by the Virginia Department of Education and Washington and Lee University. **Attachments A-I must be completed and returned to YOUR ACADEMY DIRECTOR, Pamela St. Clair, by Friday, May 24, 2019.** Because of the time element, medical forms and records should be acted upon immediately to avoid delay. A required \$75 activities fee should be mailed with all the completed and signed attachments. Please refer to the director's checklist on page 20 for a complete list of all items to be returned and the correct address for mailing them.

Once again, on behalf of the *Virginia Governor's World Language Academies*, we congratulate you on your acceptance to this unique and exciting program. Please accept our best wishes for the successful end of your school year.

Yours sincerely,

Lisa Harris, EdD
Specialist for World Languages
Virginia Department of Education
804-225-3666
Lisa.Harris@doe.virginia.gov

Paul Richard (Dick) Kuettner, DML
Program Coordinator
Governor's World Language Academies
Washington and Lee University
kuettnerd@wlu.edu

Pamela St. Clair
Director, French Academy
VAFrenchAcademy@gmail.com

IMPORTANT DATES:
(Please post at home)

**May 24, 2019
(Friday)**

Deadline to mail necessary documents from this packet

Please mail all signed permission forms and other necessary forms to your ACADEMY DIRECTOR, Pamela St. Clair, by this date using the address indicated on the director's checklist, located in the Director's Student Packet.

**June 22, 2019
(Saturday)**

Opening Day for the French Academy

Check-in

11:00 AM - 1:00 PM

Opening Ceremony

2:00 PM - 2:45 PM

The opening ceremonies will take place in the Wilson Concert Hall of the Lenfest Center for the Arts. Both students and family members should attend the opening ceremony.

Make plans to arrive at Washington and Lee University at the date and time listed above. Please allow adequate time for check-in, unloading, parking, and lunch before the opening ceremony begins. The first meal provided for academy members will be in the evening. Students will be housed in Gaines Hall.

Directions to Gaines Hall

To Check-in and Unload:

From I-81 via Route 60

Take exit 188 and merge onto US-60 W. After approximately 3 miles, Route 60 will become E Nelson Street. You will pass stores such as CVS Pharmacy and Kroger on your right; continue straight on Nelson Street through downtown Lexington for another mile. After passing Lexington Pet Place on your right, turn right onto Lee Avenue. Shortly after turning onto Lee Avenue, take a left onto the one way street, Early-Fielding Way, which is about halfway down the block. The road takes you directly to the courtyard side of Gaines Hall. You can idle on the street and unload or turn left into the small parking lot beside Gaines. For permanent parking before checking in, continue on Early-Fielding Way and turn left on West Washington St., turn right on Nelson St., and turn right on East Denny Circle to enter the lower level of the Parking Deck. You will then want to proceed to the rotunda of Gaines Hall for check-in.

From I-81 via Route 11, coming south

Take exit 191 toward US-11 S Lee Highway, also known as "Route 11." Continue following Route 11 for approximately 1 mile. After passing a traffic light with The Jefferson Florist on the corner to your right, you will continue across a bridge. Keep right on Route 11 Business, which becomes N Main

Street, heading to “downtown” Lexington. (You will pass the athletic stadium of Virginia Military Institute on your left). The street splits into a one way road, keep right on Jefferson St. and then turn right onto W Washington St. Then take a left onto the first street, Lee Avenue, and take an immediate right turn onto the one way road Early-Fielding Way. Proceed down this road until Gaines Hall appears on your left. You can idle on the street and unload or turn left into the small parking lot beside Gaines. For permanent parking before checking in, continue on Early-Fielding Way and turn left on West Washington St., turn right on Nelson St., and turn right on East Denny Circle to enter the lower level of the Parking Deck. You will then want to proceed to the rotunda of Gaines Hall for check-in.

Post Check-in:

After unloading, just leave your car in the parking garage until after the opening ceremony. As is always the case at Washington and Lee visitor parking is free. You can find directions to Lenfest Center in the parking garage or the last page of this packet.

Note: Students must have a picture ID in order to check-in.

**July 13, 2019
(Saturday)**

Check-out and Closing Ceremonies for the French Academy

<u>Closing Ceremony</u>	<u>Check-out</u>
1:30 PM - 3:00 PM	3:00 PM - 5:00 PM

The closing ceremonies will take place in Wilson Concert Hall of the Lenfest Center for the Arts.

On closing day, parents and family members should arrive according to the schedule directly above. Parents and family members are invited and encouraged to attend the closing ceremonies, which will highlight the accomplishments of the students over the three-week period and will include the distribution of certificates. **Parents are reminded that students may not speak English until the END of the closing ceremony, when authorized to do so by the academy director.**

Paul Richard (Dick) Kuettner, DML
Program Coordinator
Governor’s World Language Academies
Washington and Lee University
kuettnerd@wlu.edu

NOTE: Students and parents must read the *Guide for Students and Parents/Guardians*, available from the main Governor’s World Language Academy Web site at http://www.doe.virginia.gov/instruction/foreign_language/language_academies/index.shtml.

USE OF ENGLISH

Students of the full-immersion French Academy are barred from using English or other native or heritage languages during the entire three weeks of the program. Please see below for details about this policy.

French Full-Immersion Academy: Full immersion in a world language is the best way—and some say the only way—to become a fluent speaker of that language. Therefore, every attempt is made at the Governor’s **French Academy** to limit your exposure to English and other native or heritage languages. Many of the rules and regulations have been created with this in mind. Speaking English is not permitted and in addition, you are expected to AVOID any situation in which you are hearing, reading, or writing English. Obviously, this is challenging within a university setting.

French Immersion students may use English in the following situations ONLY:

- With law enforcement officials or emergency personnel
- With doctors and medical personnel
- During religious services while praying, singing, or chanting, but NOT to chat with members of the congregation, etc.
- When reading published religious materials
- In correspondence home to friends and family members (during designated times)
- If parents call with a family emergency
- In other extenuating circumstances as deemed necessary by the program coordinator, the DOE specialist, or the Academy director

Each immersion student will receive an Academy “passport” that includes a statement in English on the back explaining that you are participants in the Governor’s World Language Academies and are not allowed to speak English, although you do understand it. Please also know that the staff at the host site is aware of these policies and will expect you to respond in your target language.

Students of the French Academy **may be dismissed for deliberate and/or repeated use of English or other languages not of the French Academy**. This has happened in the past, and may happen as late as the day of the closing ceremony. Please make sure you have the commitment to make the continual effort to use the target language at all times. We understand that this will be challenging in the beginning, and the Academy staff will do everything in their power to support you and ease the transition to fluency in the Academy language. Most students find the first three days to be the most challenging, after which it becomes easier and easier until using the Academy language is automatic. It is also normal

for students to have some difficulties expressing themselves in English again after the closing ceremonies, and this is a positive sign that you have truly taken advantage of this unique opportunity to develop fluency in a second language. We promise that any difficulties with English will last only a few hours, whereas the skills you have developed in your target language will benefit you for a lifetime.

GENERAL PARTICIPANT INFORMATION

ACADEMICS: The courses that are offered during the Academy differ significantly from typical high school language courses and change from year to year depending upon the unique talents of the faculty. Although grades are not given during the Academy, you will receive feedback on your work and should be prepared for daily assignments.

Full-immersion students will have studied their languages for three or more years prior to arriving at the Academy. There will be some formal language classes, such as grammar and/or phonetics, but there will also be classes on a variety of other topics taught in the language of the Academy. A sample from previous Academies includes Art History, The Media, Immigration Issues, Excerpts from Literature, Popular Music, Film, etc.

If possible, students are commonly introduced to an additional language not normally taught in the schools. That language is chosen according to availability of proper instructors who must be able to speak the language of the Academy and use it to teach a third language.

ATTENDANCE: You are required to be present at all classes, activities, and events from registration on the opening day through the end of the closing ceremony. Any student who must leave the French Academy for any reason during this time will not receive his or her Academy certificate and should not indicate on college applications or résumés that he or she attended. BRIEF exceptions may be made in the event of a true family emergency. Please note that weddings and the like do NOT constitute family emergencies. **Students with known conflicts should immediately decline their invitation to attend so that an alternate may be invited.**

CLIMATE: Washington and Lee University is located in Lexington, Virginia. Although our residence halls, classrooms, and additional facilities are air-conditioned, it may be hot and humid during the day. Temperatures around 90 degrees Fahrenheit are common during July. Additionally, W&L rests in the Shenandoah Valley, which is known for its frequent and oftentimes unpredictable rain showers. We will be walking everywhere and will have recreation outdoors most days. Use the clothing advice below and the “What to Bring” list included in your individual Academy packet to choose appropriate items to pack.

CLOTHING: Clothing should be casual for classes, lectures, and most activities, but there are a few occasions for which you will be expected to dress up, such as in a dress, skirt, or nice pants outfit for females, or a dress shirt, tie, and possibly a blazer/jacket for males. Having at least two or more sets of exercise/gym clothes is highly recommended, as well as clothes for painting or other messy activities. Please bring a sweater or jacket, as air-conditioned classrooms may be cool. You will need to wear comfortable shoes; we will be walking to all activities. It is recommended that you bring over a week’s worth of clothes; laundry time is

limited to free time as the schedule dictates. Due to the climate, we find that some students may want to change clothes several times during the day for various activities. Please keep in mind that you may have sports DAILY.

Please use the following guidelines when packing. There is a checklist (“What to Bring”) on page 46 that we suggest you follow closely. All clothing, including that for special occasions such as dances, should follow the guidelines below.

- Clothing should be neat, modest, comfortable, and appropriate.
- Shoes and shirts must be worn at all times.
- Shorts/skirts/dresses must be at least fingertip length.
- Spaghetti straps, bare midriffs, cleavage, exposed undergarments, offensive messages are not permitted.
- Outdoor temperatures are usually warm, so bring light, mostly casual clothing.
- Air conditioning keeps academic spaces chilly and warmer attire is recommended indoors (bring layers).

French Academy students should avoid clothing with English texts. Names of places or brand names are fine. You are encouraged to wear clothes that emphasize the culture of Francophone countries or the French language.

CORRESPONDENCE/COMMUNICATION WITH HOME: You will not have access to e-mail or telephones during the Academy, so we encourage parents and friends to send frequent letters via postal mail; this is the only contact Academy students will have with the outside world. You will be given time daily for correspondence and should bring an ample supply of paper or postcards and stamps, as well as an address book or pre-printed address labels. Parents may also send packages with snacks and other goodies from home. Keep in mind that any food items must be in sealable plastic or Ziploc containers. There are no mini-fridges for students, but there may be common refrigerators. Please mail all letters and packages via regular US Mail.

Inbound Mail:

Mail should be addressed as follows:

French Academy 2019
[Student Name]
Washington and Lee University
204 W. Washington St.
Lexington, VA 24450

Outbound Mail:

There will be a drop-off mailbox in student residence, where students may deposit outgoing letters.

French Academy students MAY write and receive letters in English, as an exception to the usual rule, and time will be set aside daily for correspondence. However, parents must not send magazines or other items in English, other than the actual correspondence or published religious materials.

Parents, we suggest that you send your first letter to your child a few days before the beginning of the Academy so that the students will have something waiting for them on the first day of the Academy. Students, you may even wish to send a postcard to yourselves.

E-mail: Students will NOT have access to e-mail during the Academy. Parents may e-mail general questions to their child's Academy director at the e-mail address below. Please keep in mind that Academy staff members are busy with students most of the time and allow at least 24 hours for a response to a non-emergency message.

VAFrenchAcademy@gmail.com

Telephone: Academy participants may not make or receive phone calls during the Academy, except in the case of a family emergency. However, parents/guardians may contact the Academy director via several telephone numbers that will be distributed at check-in. Parents may also e-mail the director using the Academy address provided above. Please note that the Academy office is not staffed during the day, as the director and staff are busy with classes and activities. Please allow at least 24 hours for non-emergency return calls. In an emergency, if you are not able to reach the director immediately, please contact the Public Safety desk on campus using the numbers on the website, which are as follows:

Director of Public Safety
Ethan R. Kipnes
ekipnes@wlu.edu
540-458-8427 (office)

Associate Director of Public Safety
Ryan Beauford
rbeauford@wlu.edu
540-458-8937 (office)

Public Safety Emergency Phone Number: 540-458-8999

Lexington Police Department: 540-463-9177

Students may not be in possession of a cell phone or other wireless communication devices at the Academy.

The French Academy seeks to promote community among its members, re-creating the culture of the target language. This means fostering an environment with limited distractions. Over the past 20 years, we have found that students appreciate the ability to concentrate on new relationships within the Academy community and leave behind, if only for a short time, the demands and interruptions that everyday life imposes. The relationships that students build at the Academies often last into adulthood and many participants keep in touch and participate in informal reunions for many years. We believe that cell phones impede the fundamental goals of the Academy experience. To that end, we expect students and parents to respect our community formation process by leaving cell phones and other wireless communication devices at home. This policy is often more difficult for parents to accept than for students, because they have become accustomed in recent years to being in constant contact with their children. Parents wishing more information about this policy should contact Lisa Harris at the Virginia Department of Education at 804-225-3666 or Lisa.Harris@doe.virginia.gov no later than Saturday, June 1.

Visits: As you were advised in the original application materials, participants are not allowed to receive or make visits during the three-week session. Please understand that these guidelines are established to ensure that all participants derive maximum benefit from the program.

DAILY SCHEDULE: In order to let you make the most of your experience, every day, Monday through Saturday, will be filled with activities beginning with breakfast; classes until at least lunch; lectures, field trips, projects and recreation time in the afternoons; and dinner and evening activities that do not end until shortly before lights out. Sunday mornings are free, but the afternoons and evenings will be packed with activities.

Your Academy schedule and course descriptions can be found among the information included by your Academy director. Please take note of the highly-structured nature of a typical day at the Academies. There is very little free time and you are expected to participate in all classes and activities. Students who are accustomed to being independent sometimes have a difficult time adapting to this rigorous program during which they are under constant supervision by staff members. Please keep this in mind as you prepare to attend the Academy.

In addition to classes, you will learn traditional crafts and/or dances, get a taste of various culinary marvels, attend guest lectures, watch films in the language, and even go on several field trips to learn more about your target culture and history. All of these activities are designed to enrich your learning experiences.

Afternoon activities will include a variety of group projects that you will work on consistently over the three-week period. These vary by Academy but often include video production, newspaper, theater, chorus/music, and the production of a memory flash drive that will be distributed to students at the end of the experience. Many of these activities will be highlighted during the closing ceremonies. Please refer to the attachments provided by your Academy director for this year's exact offerings.

DINING: Students and staff will eat together at on-campus dining facilities. Menus are often supplied at this location <https://www.wlu.edu/dining-services/menus/the-marketplace-menu>

Three meals will be provided daily according to the schedule published. You should make sure to choose a variety of healthy foods. However, it is important that dietary restrictions be listed on the information sheets and that you communicate your needs to the Academy staff.

EXPENSES: Tuition costs for the Governor's Academies are shared by the local school division or private school and the state. (Private schools may make alternate arrangements with parents for their share.) Therefore, the only expenses incurred by participants are for transportation to and from the Academy; expenses on campus (e.g., snacks); spending money for field trips; and the \$75 activities fee which covers the themed Academy-specific t-shirt, a memory flash drive, and other items. Please send a check made payable to Washington and Lee University for the \$75 activities fee with the other attachments in this packet. Include the first and last name of the student and the Academy on the memo line of the check.

Students will need some spending money while on campus for incidentals such as snacks, and souvenirs. Experience has shown that \$50-\$75 should suffice. Washers and dryers are available for Academy use at no charge.

The local hospital Emergency Department, located less than a mile from campus, is available 24/7 to assess and treat any urgent health problems of participants. Velocity Care (an urgent care facility) is the other emergency care option and is located less than a mile away from the hospital. Students are expected to be transported to the local hospital by taxi (at their expense) or by the Public Safety Department at W&L in non-emergency situations.

As a student and guest of W&L, you will be responsible for your own I.D. card and room key, which will be provided upon check-in. The I.D. card will enable you to obtain your meals and gain access to your residence hall. The room key will make your visit more secure. In the unlikely event that you lose either of these items, you will be charged for their replacement. The replacement fees are \$25 for an I.D. card and \$150 for a room key. Of course, you will also be responsible for any damage that you cause to property of the Academy, University, or other people.

FACULTY AND STAFF: The French Academy ratio of staff members to students is one to five. The Academy has a director, a lead teacher, four additional teachers, a lead resident advisor, and five additional RAs. The staff members are carefully selected and may include high school teachers, university professors, and other experts in the language, including several native speakers. The RAs are generally college students who are native or heritage speakers or are majoring in the language of the Academy, and many are former Academy students themselves. Because of the unique opportunity to teach and interact with the brightest and most motivated language students in the Commonwealth, faculty and staff members often return for multiple summers and many have a great deal of experience with the Academies.

The French Academy office is located in Newcomb Hall. Faculty members and resident advisors are residing in dormitories with students. The Academy office telephone number will be distributed at check-in. Additional contact information can be found at the Academy website, <http://vagovernorsschool.com/FrenchAcademy/> .

HEALTH: The students' health and well-being are of utmost concern to all staff members. Any illness, whether slight or severe, must be reported immediately to a member of the staff. The director will notify the parents and keep them apprised of the situation.

The W&L campus is less than a mile away from Carilion Stonewall Jackson Hospital in the case of an emergency. Velocity Care (urgent care facility) is also nearby.

As noted on Attachment E, parents are responsible for the payment of all medical and emergency services rendered, including transportation to medical facilities. Where medically advisable, ambulances will provide transportation to the hospital or Velocity Care. However, in some emergency cases, students may be transported either care facility by W&L Public Safety officers.

Any and all medications (including over-the-counter drugs) must be in original containers and must not exceed the amount needed for the duration of the Academy. All medical information, including permission to use over-the-counter drugs, must be included on the attached Medical Forms. Neglecting to relay any medical or emotional conditions (as well as information about prescribed medications and/or allergies) could compromise your child's

health and safety and would be grounds for dismissal from the Academy. Please also note that **students must be able to self-medicate**, as Academy staff are not allowed to dispense ANY medications to students.

If a student does not currently have health insurance, the parents should consider purchasing short-term coverage for the duration of the program.

RECREATION: Students will participate in organized recreation at the W&L athletic fields and common areas. State-of-the-art tennis courts are also an option, pending staff and schedule availability. Field trips, which may include trips to a lake or pool, are subject to the availability of local school buses for transportation. However, students should bring any basic portable recreational equipment that they already own: bathing suit, beach towel, sunscreen, insect repellent, water bottle, tennis shoes, comfortable walking shoes or hiking boots, and other items such as a Frisbee, football, etc. When packing clothing for recreation, keep in mind that you may have sports frequently and will have limited opportunities for laundry.

The Academy encourages physical fitness, and we know that some of our participants are serious athletes. However, while there is some time for organized recreation built into the schedule, it will not be possible to accommodate an athlete's rigorous training schedule. Any Academy student may sign up for supervised jogging on Monday through Saturday mornings before breakfast; however, you will not have access to sports facilities unless scheduled and accompanied by staff.

RELIGIOUS SERVICES: Interested students may attend religious services within close walking distance of the residence hall. Please know that selections are limited, although we will make our best effort to accommodate your needs. A teacher or RA who may also be attending services is required to accompany you. Students wishing to attend services must return the signed permission form (Attachment F), giving parental permission to attend services off-campus. This form also indicates which services are available.

French Academy students should also understand that although they may participate fully in the service through hymns, chants, or prayers (in English), they continue to be under oath to speak only the language of the Academy when not attending religious services.

RESIDENCE HALL: Male and female students will live in separate wings or floors in the residence halls. They will be able to meet only in common meeting areas. Teachers and RAs will live in the dorm with you and will be available at all times. Specific regulations will be discussed upon arrival.

Students will live in completely furnished double rooms. The residence halls are air-conditioned and rooms are comfortably spacious. Rooms are furnished with **twin beds, desks, dressers/closets, and an overhead light**. You may also want to bring photos from home or other decorations for your rooms. Basic cleaning services for public areas will be offered by the program; however, students are required to keep their rooms clean and might wish to bring cleaning materials with them.

Please feel free to bring snack foods and drinks to save spending money on site. All food must be kept in sealable containers (Ziploc bags, airtight containers, etc.). Rooms are not equipped with personal refrigerators, so do not bring items that need refrigeration.

Laundry facilities are located in residences.

STUDENT CONDUCT: We are fortunate to serve the brightest and most motivated language students in Virginia, and all of you have been highly recommended by your teachers and schools. Therefore, disciplinary infractions are rare and 98-99 percent of you will finish the program with no problems. In all cases of disciplinary issues or concerns, parents will be informed as soon as possible.

The academy director, staff, and the host site program coordinator may exercise disciplinary measures, including dismissal from the Academy, after giving the student notice and an opportunity to present his or her version of what occurred. This informal hearing will be held as soon as possible after the alleged misconduct. In the case of any student whose presence is deemed to pose a danger or threat to persons or property, or whose behavior creates an ongoing disruption to the Academy, the student may be removed from the Academy immediately. Dismissal must be approved by the program coordinator and DOE world language specialist.

If you are dismissed from the French Academy prior to the closing, we are required to notify your public school division superintendent or private school headmaster and will send copies of the dismissal letter to your public school principal, your nominating teacher, and your parents. Your local school may take additional disciplinary actions, at its discretion. Students that have been dismissed will not receive an Academy certificate and should not indicate their attendance on college applications or résumés.

You are expected to follow all rules and guidelines set forth in these materials, as well as any additional guidelines given out during the Academies. Due to the highly structured nature of the program, we would like you to be aware of the following rules in advance:

You are expected to:

- Dress appropriately
- Be on time (don't hold back your group and delay the next group);
- Be prepared (bring whatever you need for classes/activities);
- Show respect and consideration to others;
- Follow all Academy rules, regulations, and procedures, and comply with faculty and staff instructions;
- Maintain a positive attitude and contribute positively to the community spirit of the Academy;
- Be responsible for belongings, especially the ID/access card which is \$25 to replace.
- Carry your ID card at all times.
- NEVER be in rooms or on halls of the opposite sex;
- Not go anywhere outside of the residence hall without a staff member;
- Not use telephones or e-mail;
- Sign up in advance for certain activities (ex., to attend religious services or to go jogging);
- Turn off the lights at lights-out (10:00 p.m.); and
- Cross streets at an intersection on the green light (no jay-walking!) or where there is a crosswalk.

SUPERVISION AND SECURITY: Students are accompanied by staff members at most times when moving about the campus and when in the common areas of the residence hall. A "Rule-of-Three" applies when students are not in the company of a staff member.

Students must report any health, safety, or misconduct concerns (whether the behavior involved them, or they witnessed it, or even just heard about it) (including but not limited to discrimination, harassment, suspected crimes, or any type of inappropriate conduct by other students, program staff or others on campus) to the director of the academy, program coordinator, and/or Washington and Lee Department of Public Safety as soon as possible after becoming aware of the concerns.

Parents can access the Public Safety Director and Associate Director's office phone numbers, as well as the phone number for Washington and Lee University's Public Safety 24/7 hotline, on the 2019 Governor's French Academy website.



L'ACADÉMIE FRANÇAISE DU GOUVERNEUR DE VIRGINIE
2019
WELCOME PACKET

Chères Académiciennes, Chers Académiciens,

C'est avec grand plaisir que je vous souhaite la bienvenue à l'Académie française du gouverneur de Virginie 2019 ! Les professeurs, monitrices, moniteurs et moi avons hâte de faire votre connaissance et de vous accueillir à l'Université de Washington & Lee lors des trois glorieuses semaines de l'Académie. On vous attendra avec impatience samedi le **22 juin 2019** à la cérémonie d'ouverture. Nous espérons que ce programme, qui a pour but d'approfondir vos connaissances linguistiques et culturelles du Français, représentera pour vous l'une des plus belles et mémorables expériences de votre parcours lycéen.

C'est un vrai privilège pour l'équipe de l'Académie française de pouvoir mener ce programme et de travailler avec les meilleurs élèves de français de l'état de la Virginie. Nous sommes très heureux de savoir que vous partagez comme nous une gourmandise pour la langue française et les cultures francophones. Ce sera avec plaisir que nous nous consacrerons à alimenter cette passion lors des semaines de l'Académie.

Sachez que l'équipe a déjà commencé les préparations et fait tout pour assurer que cette expérience soit enrichissante et inoubliable pour nous tous. Nous vous proposons un programme riche et équilibré non seulement en cours, mais aussi en activités culturelles et sportives. Grâce à un curriculum expertement monté par nos professeurs, vous pouvez vous attendre à une véritable dégustation des richesses des cultures de plusieurs pays de la Francophonie, ainsi que l'occasion de savourer la langue française à travers la poésie, la phonétique, et la musique. Grâce à l'appui de nos moniteurs, vous aurez l'occasion de participer à des conversations en petit groupe et à une variété de soirées conçues pour vous enrichir et pour vous amuser.

Toute l'équipe fera en sorte que l'environnement de l'Académie soit celui d'un cadre académique, confortable et chaleureux dans le but de permettre à tous les académiciens de s'épanouir. Nous comptons sur vous pour vous joindre à nous dans l'effort d'assurer cette ambiance agréable et accueillante pendant l'Académie. Si on s'applique, il n'y a aucun doute : On va tous pouvoir pleinement profiter de l'Académie 2019 !

Pour bien vous préparer à ce programme, je vous encourage à lire attentivement les informations qui suivent. Veuillez me faire parvenir les formulaires dûment remplis ainsi que les autres documents à l'adresse indiquée avant le **24 mai 2019**. Si vous avez des questions à propos du programme, n'hésitez pas à m'envoyer un message par courrier électronique à VAFrenchAcademy@gmail.com.

Dans l'attente de vous voir, je vous prie d'agréer l'expression de mes sentiments distingués.
Sincèrement, votre directrice,

Pamela St. Clair

L'ACADÉMIE FRANÇAISE DU GOUVERNEUR DE VIRGINIE 2019

LES COURS

PHONÉTIQUE ET DÉCOUVERTES LINGUISTIQUES

M. Barry KEITH

Ce cours se concentrera sur l'étude de la production et la perception des sons de la langue française. En pratiquant la production des sons à travers des exercices et en développant des oeuvres originales pour souligner les distinctions linguistiques, les Académiciens apprendront comment la précision de prononciation joue dans la poésie, la chanson, et les locutions de tous les jours.

LE PORTUGAIS

Mme. Rhode N'KOMBA

Tudo bem? Ce cours se concentrera soit sur le dialecte européen du portugais, soit à son fameux cousin au Brésil. En abordant une variété de sujets, nous ferons aussi un survol des cultures lusophones en Europe, Afrique, et Amérique. Les Académiciens seront fournis tous les outils nécessaires pour pouvoir se présenter et se décrire, ainsi que parler de leurs goûts, leurs loisirs, leur famille, et leur environnement.

L'HISTOIRE D'ART À TRAVERS LA CULTURE FRANÇAISE

Mme. Mary LYNCH DUBOIS

Ce cours est une étude sur les grands mouvements artistiques du 19ème et 20ème siècles en France. Nous étudierons comment l'histoire et la culture sont étroitement liées à la productions artistique et comment chaque mouvement au niveau style et thématique reflète de l'état d'âme de la société. Nous commencerons à explorer l'histoire d'art en France par le tableau "Le Radeau de Méduse" de Géricault car cette oeuvre, en coupant radicalement de l'académisme, présage tous les grandes innovations des mouvements de l'art modern du 19ème et 20ème siècles. Pour mieux nous projeter dans les oeuvres présentées, nous les recréerons à notre manière lors des ateliers d'art plastique.

LES CONTES DE FÉES

Mme. Elsie CAMPBELL HENDRICKS

Ce cours sera une exploration interdisciplinaire des contes de fées du monde francophone. Nous commencerons en France à la fin du XVIIème siècle, dans les salons littéraires, dont les auteures interprétaient la société absolutiste sous Louis XIV. Nous lirons et examinerons leurs contes de fées, pour ensuite faire des comparaisons avec des contes similaires partout dans le monde francophone. Une étude littéraire, musicale, artistique, et culturelle, ce cours vous propose une chasse au trésor folklorique qui nous aidera à comprendre un peu plus sur l'importance culturelle et la diversité des contes de fées.

LE SACRÉ EN FRANCE

Mme. Julie SMALFELT

On n'a qu'à s'approcher de certains sites pour sentir qu'ils sont imbus d'une charge symbolique qui envahit nos sens. Contemplez le labyrinthe de La Cathédrale de Chartres, les monuments de Carnac et de Montségur, et suivez le trajet de Jeanne D'Arc jusqu'à Rouen et la conquête normande de l'Angleterre à travers la broderie de Bayeux: c'est mystérieux, impressionnant! Un air d'émerveillement vous saisit quand vous observez le Mont Saint Michel se révéler, la marée basse, et se retirer ensuite en pleine mer. Vous allez collaborer pour rechercher et présenter les sites sacrés qui vous inspirent, en images et en contes, et à travers ce projet, vous allez considérer ce que signifie le terme Sacré. Vous aurez aussi l'occasion de mener une enquête plus personnelle, en forme de journal intime, pour concevoir votre propre définition du Sacré et comment il se manifeste dans votre vie. Vos études vous permettront aussi de raffiner votre usage du passé composé et de l'imparfait à travers les histoires fascinantes du Sacré en France. Explorons!

L'ACADÉMIE FRANÇAISE DU GOUVERNEUR DE VIRGINIE

HORAIRE D'UNE JOURNÉE TYPIQUE

De lundi à samedi:

Heures	Activités	Lieu
7h50 – 8h15	Petit déjeuner	La place du marché
8h30 - 9h30	Cours 1	La Sorbonne
9h35 – 10h35	Cours 2	La Sorbonne
10h40 – 11h40	Cours 3 / Module numérique	La Sorbonne
11h45-12h30	Déjeuner	La place du marché
12h30-13h00	Journal, activités d'expansion des cours	Le salon
13h30-17h55	Activités culturelles et/ou sportives Cours de conversation	Endroits divers
17h55-18h40	Dîner	La place du marché

Les soirées du lundi au vendredi:

Heures	Activités	Lieu
18h45 – 20h50	Veillées (concerts, films, Beaux-Arts, bals et surprises...)	Endroits divers
21h00	Lettres/ lecture/ devoirs/ préparation à dormir	Chambres
22h00	Lumière éteinte	Au lit

Le dimanche:

Heures	Activités	Lieu
7h50 – 8h30	Petit déjeuner	La place du marché
8h30 – 12h30	Période de réflexion / temps libre / église / répétitions	Endroits divers
11h45– 12h30	Déjeuner	La place du marché
12h30 – 17h55	Activités culturelles et/ou sportives	Endroits divers

Les soirées du samedi et du dimanche:

Heures	Activités	Lieu
17h55-18h40	Dîner	La place du marché
18h45-19h45	Préparation au bal ou à une soirée spéciale	A déterminer
20h00-22h00	Bal ou soirée spéciale	A déterminer
22h00-22h30	Préparation à dormir	Chambres
22h30	Lumière éteinte	Au lit

Keep in mind / Souvenez-vous ...

- French students may write and receive letters in English, as an exception to the rule. Students may use their limited free time during the mornings before lunch and the evenings after they return to their residences.
- **Students may not be in possession of a cell phone or other wireless communication devices.**
- Please bring laundry detergent.
- Please do your best not to lose the University I.D. card-- replacement is \$25. For a lost University key, replacement is \$150.
- You may keep items needing refrigeration in the common area of the dorm. You are responsible for keeping their own room clean and should not leave articles in the bathroom.
- **If a student is dismissed from the French Academy prior to the closing, we are required to notify your public school division superintendent or private school headmaster and will send copies of the dismissal letter to your public school principal, nominating teacher, and parents.**
- Students must report any health, safety, misconduct concerns, discrimination, harassment, suspected crimes, or any type of inappropriate conduct by other students, program staff, or others on campus.

- **Prohibited items (do NOT bring any of the following items):**

- ✘ Alcohol, illegal drugs or other items listed in Attachment A (2019 Policies and Expectations)
- ✘ Items of great value (sentimental or monetary); the Academy is not responsible for lost or stolen items
- ✘ Candles, incense, matches or any other such items
- ✘ Electronic communication devices of any type (e.g., cell phones, pagers, computers, televisions)
- ✘ Cooking appliances (toasters, microwave ovens, etc.)
- ✘ Electric fans (dorms are air-conditioned)
- ✘ Handheld electronic games
- ✘ Vehicles of any type (e.g., automobiles, bicycles, skateboards, in-line skates, scooters)
- ✘ **Full-immersion Academy students may NOT bring any written materials in English or non-Academy languages, other than religious reading materials, and may not bring radios or i-Pods/MP3 players.** Please note: any materials containing English language, except for print materials of a religious nature, should be left at home. If, by mistake, you bring some of these items, they will be kept for you until the end of the Academy.

**WASHINGTON AND LEE UNIVERSITY
2019 Governor's French Academy**

L'ACADÉMIE FRANÇAISE DU GOUVERNEUR DE VIRGINIE

CHECKLIST

In order to make all necessary arrangements prior to your arrival at the French Academy, we must receive the items listed below along with this checklist **no later than May 24th, 2019** (earlier, if at all possible). Please read all materials carefully before signing and returning requested forms. Please send to:

**Pamela St. Clair
140 Skyhigh Lane
Lexington, VA 24450**

Participant's full name: _____

Name you wish to be called: _____

_____ Check for \$75 for student activity fees payable to Washington and Lee University with the student's name and French Academy on the memo line

_____ **Signed** Waivers of Liability and Assumption of Risk Assessment (Attachments A (1)), Waiver Request for Extra-Curricular Activities Fees if applicable (Attachment A(2)) and Parent/Guardian Permission for Field Trips and Other Activities (Attachment B)

_____ **Signed** Computer and Internet Use Agreement (Attachment C, two pages)

_____ **Signed** form for Use of Picture, Image, Voice, Performances and Appearances (Attachment D)

_____ **Medical Information.**

PLEASE STAPLE THE FOLLOWING THREE ITEMS TOGETHER:

- 1- **Signed** and **completed** Medical Information forms (Attachment E - 4 pages)
- 2- Copy of Medical Insurance Card
- 3- Copy of Vaccination Record

_____ **Signed** and **completed** Dietary Needs or Restrictions Form (Attachment F)

_____ **Signed** and **completed** Permission Form for Off-campus Religious Services (Attachment G) (optional)

- _____ **Completed** form **Veillées – Beaux Arts** – Attachment H (Please check that you have written your name in the space provided at the top of the page).
- _____ **Signed** Parent/Guardian Statement of Understanding – Attachment I
- _____ A photo of you as **a child (3 to 5 years old)** with your name on the back (will be returned)
- _____ **A white index card (3x5)** on which you have written **five** sentences completing the following phrase **in French: “Je suis unique parce que...”** on **one** side of the card. Please include your first name and the initial of your last name, e.g. Catherine M. M.
- _____ Two or three recent photos of you alone (taken on different occasions) with name on the back (will be returned). No larger than 5x7, please, preferably 3x5.
- _____ **This checklist!**

EXPLANATION OF POLICIES AND EXPECTATIONS

Governor's Academy participants must be of unquestionable character and must be responsible and mature members of the high school community. They recognize that respect for others is essential for people who wish to live together in a wholesome environment. This attitude, coupled with each participant's personal integrity, is of utmost importance for students who will share a campus, including facilities, dining halls, classes, field trips, and other Academy activities for an extended period.

Participants in the Governor's World Language Academies are guests of the Virginia Department of Education (DOE), the local school divisions that they represent, and host universities where the Academy programs are held. Respect for the personnel and the property of the host campus is expected and rules specific to that site may be attached to this document.

I. Responsibilities

It shall be the primary responsibility of students to maintain a climate of mutual respect and trust in order that the dignity of the individual be protected and the pursuit of opportunities for each student be realized. It shall be the responsibility of the Academy directors and staff to be consistent and uniform in the application of all policies and regulations.

II. General Rules

While participating in any activities as part of the Governor's World Language Academies, no student shall violate laws or rules and expectations of the Academies. The following list of conduct violations is not meant to be all-inclusive. The Academy director or program coordinator may invoke disciplinary measures for conduct not listed, but which, by common understanding, a student would know or reasonably should have known would be detrimental to the maintenance of good order and/or the academic process. **Infractions of such rules will result in disciplinary action and may result in immediate dismissal and possible prosecution under the law.**

1. All students are responsible for the care and preservation of their rooms, study areas, and other residence hall facilities. Damage to school property, including lost room keys or identification cards, will be repaired or replaced at the expense of the student causing the damage.
2. All students are expected to participate in **all** activities of the Academy, including meals, classes, evening programs, etc. Class attendance is required except as excused by medical personnel or the Academy director.
3. Students are not allowed to ride in personal vehicles at any time.
4. Students may not have cars, motorcycles, bicycles, skateboards, rollerblades, scooters or other vehicles on campus or in the local area during the time the Academy is in operation.

5. Use of the telephone is unauthorized at the Governor's World Language Academies, since outside contact disrupts the intent to maintain a world language environment. **Students may not use cell phones or other wireless communication devices or have them in their possession during the Academy.** Parents will be given contact numbers for the Academy directors in case of emergencies.
6. Students of full-immersion Academies (French, German, and Spanish) must speak the language of the Academy at all times and in all situations, with the exception of communication with medical personnel, law enforcement officials, and other instances defined on page 5 of this packet. Willful or consistent violations of this rule will result in dismissal from the Academy.
7. Students must remain within areas specified for their use on the host campus and abide by the rules set forth for these areas, such as swimming pools, sports fields, etc. This includes restricted boundaries for field trips and other activities off campus.
8. Students must abide by the curfews established by the Academy director. Absence from the campus without the director's prior approval, absence from one's assigned room in the residence hall after curfew, visiting under any circumstances a hall or area not assigned to the Academy, visiting rooms in a residence area assigned to the opposite sex, and harboring guests and visitors may result in immediate dismissal from the Academy.
9. Cheating, plagiarism, forgery, lying, stealing, or any other acts of dishonesty shall not be tolerated. This includes unauthorized or illegal use of computers or computer networks and violations of the host university's computing and acceptable use policies. Access to computers will be arranged by the Academy staff for Academy-related activities only. Students may **not** have personal laptop computers, tablets, or any other similar device for communication in their rooms or in their possession.
10. Gambling in any form is prohibited.
11. Students shall not behave in a disorderly, reckless, disturbing or inappropriate manner or in any other manner interrupt or disrupt the operation of the Academy and its activities.
12. Discrimination, harassment, or retaliation in violation of the host university's policies on such misconduct based on the protected categories of race, color, religion, national or ethnic origin, sex, gender identity, sexual orientation, age, disability, veteran's status, and genetic information, is prohibited, as is other bullying or harassing conduct not based on any of the protected categories under those policies.
13. Sexual misconduct, as defined and addressed under the host university's policies on sexual misconduct and relationship violence, is prohibited.
14. Students shall not fight or display or contribute to aggressive behavior that is disruptive or dangerous.
15. Students shall not injure, deface, or destroy the property of the Academy, the host site, or the property of others.

16. The parents of students who require prescription and/or over-the-counter medications must inform the Academy director. Prescription and over-the-counter medications must remain in the possession of the student for whom they have been prescribed, and students must be able to self-medicate. Dispensing prescription medications to others for whom they were not prescribed will result in immediate dismissal from the Academy.

III. Violations of the Virginia Code Resulting in Immediate Dismissal from the Academy and Possible Prosecution under the Law

Students who do not observe the following laws as well as others cited in the Virginia Code or the United States Code will be dismissed immediately from the Academy and will be subject to prosecution under the law.

- 1. Possession of Tobacco Products - VA Code Section 18.2-371.2 and related sections**
No person under eighteen years of age may lawfully purchase or possess any tobacco product including but not limited to cigarettes and cigars.
- 2. Possession of Alcoholic Beverages – VA Code Section 4.1-305 and related sections**
No person under twenty-one years of age may lawfully purchase or possess alcoholic beverages.
- 3. Possession of Legally Controlled Substances (Drugs, etc.) – VA Code Sections 18.2-250 and 18.2-250.1**
The possession, use, distribution, manufacture or sale of legally controlled substances is prohibited. The possession of paraphernalia in conjunction with drugs or drug residue is prohibited.
- 4. Possession of Firearms and Weapons – VA Code Section 18.2-308.1**
Possession of a firearm, stun weapon, or other weapon on school property is prohibited. School property is interpreted to include the Academy site because it is administered by the Virginia Department of Education.
- 5. Tampering with a Fire Alarm – VA Code Section 18.2-212 and related sections**
Any person, who without just cause, calls or summons, by telephone or otherwise, any ambulance or fire-fighting apparatus, or any person who maliciously activates a manual or automatic fire alarm in any building used for public assembly or for other public use, including, but not limited to, schools, theaters, stores, office buildings, shopping centers and malls, coliseums and arenas, regardless of whether fire apparatus responds or not, shall be deemed guilty of a Class 1 misdemeanor.

IV. Enforcement of Rules

Academy directors, personnel, and/or the program coordinator may exercise disciplinary measures, including dismissal from the Academy, after giving the student notice of the charges against him/her, and, if he/she denies them, an explanation of the facts as known to Academy personnel and an opportunity to present his/her version of what occurred. This informal hearing will be held as soon as possible after the alleged misconduct. In the case of any student whose presence is deemed to pose a danger or threat to persons or property or whose behavior creates an ongoing disruption to the Academy, the student may be removed from the Academy immediately, and the notice, explanation of facts, and opportunity to present his/her version shall be given as soon as practicable thereafter.

If a student is dismissed from an Academy, a letter will be sent to the superintendent of the public school division or headmaster of the private school, with copies to the parents of the student, the nominating teacher, and the principal of the public high school that nominated the student for participation. Please be aware that local schools may take additional disciplinary actions, at their discretion. Students that have been dismissed should not indicate on college applications or résumés that they attended the Governor's World Language Academies. Should a student leave an Academy at any time before the end of the program, regardless of the reason, **no certificate will be awarded.**

**WASHINGTON AND LEE UNIVERSITY
2019 Governor’s French Academy
WAIVER OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT UNDER POLICIES AND
EXPECTATIONS**

In consideration of me/my child being allowed to participate in the 2019 French Academy at Washington and Lee University (“the Program”), I/we RELEASE, AND AGREE TO INDEMNIFY AND HOLD HARMLESS, Washington and Lee University, its trustees, officers, agents, employees, and all others acting on their behalf, from any and all responsibility or liability for injuries or damages resulting from, or in any way arising out of or connected with my/my child’s participation in all Program-related activities, unless they are grossly negligent.

I understand that for the duration of the Program, I/my child will be required to abide by all program policies, rules and expectations (a copy of which have been provided to me and which I have read and understood), as well as directives from Program officials, and policies of Washington and Lee University applicable to campus visitors, including, but not limited to, computing and internet acceptable use policies, and policies on prohibited discrimination, harassment, retaliation, sexual misconduct, and relationship violence. I understand and agree that for the duration of the Program, I/my child will be prohibited from consuming, possessing, distributing, or otherwise using cigarettes, alcohol, or drugs (other than over-the-counter medications provided by parent/guardian AND prescription medications lawfully prescribed by the child’s health care provider).

I represent myself/my child to be able, with or without reasonable accommodation, to participate in all Program activities and I voluntarily assume all risks associated with Program activities. Should I/my child require any medical treatment while participating in the Program, I grant the University (through any of its faculty, staff, or other authorized representatives) full authority to obtain or provide emergency hospitalization, surgical or other medical care, all at my expense. I understand that Washington and Lee University does not take direct responsibility for the payment of such medical expenses, but that the University will provide short-term camp accident and medical insurance for student participants who do not have existing coverage.

I agree that this Waiver of Liability and Assumption of Risk Agreement, and all other aspects of me/my child’s participation in the Program, are governed by the laws of the Commonwealth of Virginia and that any lawsuit, mediation, or arbitration arising out of or relating to my participation in this activity/program must be filed or entered into in Rockbridge County, VA.

I, and my parent(s) or guardian if I am a minor, have read, understood and accepted the terms and conditions stated herein and acknowledge that this agreement shall be effective and binding upon myself, my heirs, assigns, personal representative and estate and all members of my family. As parent(s) or guardian of a minor, I give permission for my child to participate in all Program-related activities.

Signature of Participant _____ Date _____

Participant’s Name (Print) _____

Printed Name of Parent/Guardian _____ Date _____

Signature of Parent/Guardian (if Participant is under 18) _____

**Summer Residential Governor’s School and World Language Academy
Waiver Request for Extra-Curricular Activities Fees
Summer 2019**

In addition to the instructional activities associated with the main focus or content area of Virginia’s Summer Residential Governor’s Schools and World Language Academies, students are provided the opportunity to participate in extra-curricular activities and events that enrich their summer program. Such activities and events may consist of field trips, local cultural activities, or educational related programs and usually occur on evenings and weekends throughout the summer, outside of the regular Governor’s School or World Language Academy program. These activities typically provide team building opportunities, creative endeavors, community and regional insights, and recreational outlets. Each Summer Residential Governor’s School and World Language Academy collects extra-curricular fees to support these enrichment opportunities to enhance students’ summer experience and/or to provide keepsakes such as customized T-shirts, digital yearbooks, and other Academy specific memorabilia.

These extra-curricular activities fees may be waived or reduced for economically disadvantaged students and those students whose families are undergoing economic hardship and are financially unable to pay. Criteria that may be considered in waiving or reducing extra-curricular activities fees include, but are not limited to, families receiving unemployment benefits or public assistance, including Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), Supplemental Security Income (SSI) or Medicaid, foster families caring for children in foster care; or families that are homeless. Student eligibility for free or reduced priced meals may be considered as well.

To receive this waiver, a parent or guardian is required to sign this form and provide proof of eligibility by attaching a copy of the Notification of Eligibility letter for free or reduced priced meals provided to you by your school or documentation to support receipt of TANF, SNAP, SSI, Medicaid, unemployment benefits, foster care services, or other documentation of eligibility.

Please complete the form below and return it along with your Notification of Eligibility for free or reduced priced meals or documentation to support receipt of TANF, SNAP, SSI, Medicaid, unemployment benefits, foster care services, or other documentation of eligibility to the director of the program to which your child was accepted. Questions about the waiver or reduction of fees for eligible students may also be addressed to the program director.

<input type="checkbox"/> Attached is a copy of the Notification of Eligibility letter for free or reduced priced meals.	
<input type="checkbox"/> Attached is a copy of documentation to support receipt of TANF, SNAP, SSI, Medicaid, unemployment benefits, foster care services, or other documentation of eligibility.	
<p>I give my permission for my eligibility status for free or reduced price meals, TANF, SNAP, SSI, Medicaid, unemployment benefits, foster care services or other documentation to be used only for the Summer Residential Governor’s School or the World Language Academy to which my child was accepted.</p>	
<p>I understand that I give up my rights to confidentiality for this specific purpose only.</p>	
Student’s Name _____ <div style="text-align: center; font-size: small;">PRINT NAME</div>	
Parent/Guardian’s Name _____ <div style="text-align: center; font-size: small;">PRINT NAME</div>	_____ <div style="text-align: center; font-size: small;">DATE</div>
Parent/Guardian’s Signature _____ <div style="text-align: center; font-size: small;">SIGNATURE</div>	_____ <div style="text-align: center; font-size: small;">DATE</div>

WASHINGTON AND LEE UNIVERSITY
2019 Governor's French Academy

PARENT/GUARDIAN PERMISSION FOR FIELD TRIPS AND OTHER ACTIVITIES

Over the course of the Governor's World Language Academy Program, students will have the opportunity to participate in various field trips and other activities. Please sign below acknowledging that it is your responsibility to follow all rules and guidelines set for your safety when participating in these activities:

Signature of Academy Participant

Date

Printed Name of Student

PARENT OR GUARDIAN AUTHORIZATION AND WAIVER OF LIABILITY

I hereby grant permission for my son or daughter, _____, to participate in the following activities:

- I. Water-Related Activities
 - a. Swimming in the swimming pool at the host site for this Academy.
 - b. Excursion to a river, lake, or state/national park which may involve lake swimming.

_____ I do not wish for my son or daughter to participate in water-related activities.

_____ **Please note:** My child is a NON-SWIMMER.

- II. Other Activities
 - a. Use of the sport and/or exercise facilities and equipment at Washington and Lee University.
 - b. Participation in field trips and other program activities accompanied by a staff member.
 - c. Participation in field trips which will involve charter bus transportation.

I confirm and certify that my child has no medical or health-related condition that would preclude or otherwise render inadvisable his/her participation in any of the activities for which I have granted permission. I understand that participation in these activities carries with it a certain amount of risk that I am willing to accept as a condition of my child's being allowed to participate in this program. I hereby release and otherwise agree to hold harmless Washington and Lee University and any of its officers or employees from any claims stemming from my child's participation in this program.

Signature of Parent or Guardian

Date

WASHINGTON AND LEE UNIVERSITY
2019 Governor's French Academy

COMPUTER AND INTERNET ACCEPTABLE USE POLICY

Purpose:

To provide procedures for the appropriate use of computers at the Governor's World Language Academies.

General principles:

The Academy provides computer equipment and services for academic purposes only. Academic purposes include those purposes directly related to an Academy assignment. Access to the Internet is provided to improve learning and teaching through research, collaboration, and use of materials and resources. Access to the Academy computers carries responsibility for the proper use of the computing facilities. The Academy recognizes that most students are responsible and thoughtful users. The actions of a few irresponsible users, however, can disrupt and interfere with the rights of all users.

Procedures:

Computer users must abide by the rules set forth. Inappropriate use may result in termination of computer privileges, disciplinary action, and/or other actions determined appropriate, including legal action.

The following are non-exclusive examples of computer and network use infractions that are **prohibited** for students:

1. Using the computer for purposes other than academic purposes.
2. System tampering (any unauthorized alteration of operating systems, individuals' accounts, software, and/or other programs).
3. Obtaining or using obscene, vulgar, abusive, or inappropriate language, pictures, or other material.
4. Knowingly introducing viruses.
5. Vandalism, including equipment damage and willful tampering of data or software.
6. Attempting to decrypt passwords.
7. Attempting to gain unauthorized higher level of network privilege and access.
8. Attempting to gain unauthorized access to remote systems.
9. Deliberately interfering with other users.
10. Attempting to libel, slander, or harass other users.
11. Unauthorized copying or transferring of copyrighted materials, including, but not limited to music, movies or videos, or any other violation of copyright laws.
12. Placing copyrighted material on the network without permission of the author.
13. Plagiarizing, this is the taking of someone's words, ideas, or findings and intentionally presenting them as your own without properly giving credit to the source.
14. Using the computer for illegal activities.
15. Using commercial advertising or chain letters.
16. Using e-mail without the director's or a teacher's permission.

**WASHINGTON AND LEE UNIVERSITY
2019 Governor's French Academy**

COMPUTER AND INTERNET AGREEMENT

STUDENT USER AGREEMENT AND PARENT PERMISSION FORM

As a user of computers and Internet services provided by the Governor's World Language Academies and Washington and Lee University, I agree to comply with the stated Computer and Internet Acceptable Use Policy of the Governor's World Language Academies. I understand that violations of this policy may result in a loss of access to the Academy computers and Internet services as well as other disciplinary or legal action.

Printed Name of Student

Signature of Student

Date

As the parent or legal guardian of the student signing above, I hereby grant permission for my son or daughter to use the computers and Internet services provided by Washington and Lee University for the Governor's World Language Academies. I have read the stated Computer and Internet Acceptable Use Policy and understand that individuals and/or families may be held liable for violations of this policy. Violations may result in a loss of access to the Academy's computers and Internet services as well as disciplinary or legal action. Acknowledging that some materials on the Internet may be objectionable, I accept the responsibility of helping to convey appropriate standards for my son or daughter to follow when selecting, sharing, or exploring information and media.

Signature of Parent or Guardian

Date

**WASHINGTON AND LEE UNIVERSITY
2019 Governor's French Academy**

**STUDENT RELEASE FORM FOR USE OF
PHOTOGRAPH, IMAGE, VOICE, PERFORMANCES AND APPEARANCES**

During this session of the Governor's World Language Academies, many photographs and videos of students will be made during their activities. Many of these pictures will be included on the Academy memory DVD. Some photos and videos could appear on the Governor's World Language Academy Web site posted by the Virginia Department of Education or on materials or Web sites prepared by Washington and Lee University. Students will also be asked to evaluate and comment on the program, and some of their quotes may be used as well. For security reasons, only the first names of students or no names will be used in the description of these photos and videos, or in identifying the quotes.

I, the undersigned, hereby grant permission to the Virginia Department of Education (hereinafter Department) and/or Washington and Lee University (hereinafter W&L), and their employees, agents, assigns and licensees to photograph my child and to record my child's image, voice, performances and appearances.

I hereby grant permission to the Department and/or W&L and their employees, agents, assigns and licensees to use my child's name, picture, photograph, image or other reproductions of my child's physical likeness, voice and recording for any and all purposes within the scope of the Department's role in public education and government without notifying me in advance. I waive any right to inspect or approve the finished picture, photograph, image or other reproductions of my child's physical likeness, voice and recording or any printed or electronic matter that may be used with them or to be compensated for them.

The Department and/or W&L and their employees, agents, assigns and licensees may use only my child's first name, picture, photograph, image or other reproductions of my child's physical likeness and voice for any and all purposes in any medium or format, including but not limited to in videotape, audiotape, film, photograph, television, radio, digital, Internet, intranet, theater or exhibition. In doing so, I agree to the unlimited distribution, promotion and exhibition of the first name, picture, photograph, image or other reproductions of my child's physical likeness, voice and recording.

I agree that I waive and therefore I shall not assert or maintain against the Department and/or W&L and their employees, agents, assigns and licensees any claim, action, suit or demand of any kind or nature whatsoever, including but not limited to, those claims grounded upon invasion of privacy, rights of publicity or other civil rights or for any reason in connection with the Department's and/or W&L's and their agents, assigns and licensees authorized use of my child's name picture, photograph, image or other reproductions of my child's physical likeness, voice and recording.

I agree that the Virginia Department of Education owns the pictures, photographs, images or other reproductions of my child's physical likeness, voice and recording created pursuant to this release and all rights related to them.

I agree to release, indemnify and hold harmless the Commonwealth of Virginia, the Virginia Department of Education, and W&L, and their respective employees, agents, assigns and licensees from liability against any claims or damages arising from or related to the use of my child's first name, picture, photograph, image or other reproductions of my child's physical likeness, voice and recording including but not limited to any misuse or distortion by third parties.

I have read the foregoing and fully understand the meaning and effect thereof and, intending to be legally bound, I have freely and voluntarily signed this permission for release, without compensation and prior notice.

Printed Name of Student

Signature of Parent or Guardian

Date

**WASHINGTON AND LEE UNIVERSITY
2019 Governor's French Academy**

MEDICAL INFORMATION FORM (p. 1 of 4)

Student's Name: _____

School: _____

Home Address: _____

Home Telephone Number: (____)_____

Parent's/Guardian's Name(s): _____ / _____

Parent's/Guardian's Work/Cell Number(s): (____)_____ / (____)_____

Medication (**prescription drugs and over-the-counter medication taken for certain symptoms**) is presently being taken: Yes No If the answer is yes, PROVIDE A COMPLETE LIST on pp. 3-4 of this form.

Does student have allergies to food, medication, bees, plants, or anything else about which we should be informed? Yes No If the answer is yes, please describe. (Does the student have an inhaler or epi pen?)

Are there any medical/emotional problems (i.e., asthma, eating disorders, anxiety disorders, mononucleosis, anemia, heart disease, diabetes, depression, etc.) of which we should be aware?

When was the student last ill or hospitalized or has he/she had any recent injuries? Please explain.

Emergency phone numbers (i.e., personal physician or school physician):

Name: _____ Home (____)_____ Work (____)_____

Name: _____ Home (____)_____ Work (____)_____

Does student have Accident/Medical Insurance? Yes No If the answer is **yes**, please complete below. If the answer is **no**, the University will provide short-term camp accident and medical insurance for the duration of the Academy program.

Name of Accident/Medical Insurance under which student is covered: _____

Certificate #: _____ Policy #: _____

MEDICAL INFORMATION FORM (p. 2 of 4)

I give permission for my child, _____, to receive medical and emergency care at the Academy and/or at the host institution and/or at a local hospital or other emergency health care facility while s/he is enrolled at the Academy, and for a physician or other appropriate medical personnel to treat my child in a manner he/she thinks appropriate, in case of a medical emergency and/or a problem. I understand that the Academy staff members are not allowed to administer medications and permit my son/daughter to self-administer the prescribed and over-the-counter medications listed on following pages of this medical information form. I agree that all medications shall be in original containers. I understand that I am responsible for the payment of all medical and emergency services rendered to my child, including transportation to medical facilities.

My son/daughter is allergic to the following medications, including over-the-counter medications (continue on separate sheet, if necessary):

Please attach:

- A copy of your insurance card for the health policy (policies) that cover(s) your child. Many health care providers require that the card be presented before care will be provided.
- An immunization record for your child that includes the date of the last tetanus shot.

The above information is complete and accurate to the best of my knowledge.

Signature of Parent or Guardian

Date

Address: _____

Telephone: (_____) _____ - Home
(_____) _____ - Work

MEDICAL INFORMATION FORM (p. 3 of 4)
(Continued on reverse. Make additional copies as necessary.)

Student's Name _____

Please provide the following information concerning all medications that your child is currently taking. Include **prescription** drugs and **over-the-counter** medicines that might be needed for headaches, cramps, insect bites, hay fever, etc. Please send all medications with the child; they will be kept by the child unless we are notified otherwise. Note that students must be able to self-medicate; staff are prohibited from administering any medications. Where applicable, please include the prescribing physician's telephone number.

Name of medication: _____

Why taken: _____

Dosage/Frequency: _____ Tel. # _____

Name of medication: _____

Why taken: _____

Dosage/Frequency: _____ Tel. # _____

Name of medication: _____

Why taken: _____

Dosage/Frequency: _____ Tel. # _____

Name of medication: _____

Why taken: _____

Dosage/Frequency: _____ Tel. # _____

Name of medication: _____

Why taken: _____

Dosage/Frequency: _____ Tel. # _____

MEDICAL INFORMATION FORM (p. 4 of 4)
(Please make additional copies as necessary.)

Student's Name _____

Please provide the following information concerning all medications that your child is currently taking. Include **prescription** drugs and **over-the-counter** medicines that might be needed for headaches, cramps, insect bites, hay fever, etc. Please send all medications with the child; they will be kept by the child unless we are notified otherwise. Note that students must be able to self-medicate; staff are prohibited from administering any medications. Where applicable, please include the prescribing physician's telephone number.

Name of medication: _____

Why taken: _____

Dosage/Frequency: _____ Tel. # _____

Name of medication: _____

Why taken: _____

Dosage/Frequency: _____ Tel. # _____

Name of medication: _____

Why taken: _____

Dosage/Frequency: _____ Tel. # _____

Name of medication: _____

Why taken: _____

Dosage/Frequency: _____ Tel. # _____

Name of medication: _____

Why taken: _____

Dosage/Frequency: _____ Tel. # _____

**WASHINGTON AND LEE UNIVERSITY
2019 Governor's French Academy**

L'ACADÉMIE FRANÇAISE DU GOUVERNEUR DE VIRGINIE

Please help us make your stay more enjoyable by completing the following information and returning this form no later than May 24, 2019.

PERSONAL INFORMATION

Student's full name: _____

Name you wish to be called: _____

E-mail address: _____

(Please be sure to check your email regularly, in the event that we need to contact you).

Birth date (MM/DD/YY): _____

Parent or guardian's Email Address _____

Parent or guardian's Phone # _____

SPECIAL DIETARY NEEDS OR RESTRICTIONS

Please check one of the boxes below and add comments in the space provided if the second box is checked:

I do not have any special dietary needs or restrictions.

I am vegetarian

I am vegan

I have special dietary needs or restrictions:

Elaborate here... _____

**WASHINGTON AND LEE UNIVERSITY
2019 Governor’s French Academy**

PERMISSION FORM FOR OFF-CAMPUS RELIGIOUS SERVICES

Student’s Name: _____

As the parent or legal guardian of the student named above, I hereby grant permission for my son or daughter to have the option of attending off-campus religious services during the course of the Governor’s World Language Academies. I understand that my son or daughter, if he/she chooses to participate, will attend services that are within a reasonable walking distance of the campus and will be accompanied by one or more Academy staff members.

Students who would like the option of attending religious services during the course of the Academy should understand that such options are limited and depend upon staff member availability and acquiescence as well as majority preference. However, be assured that our faculty will try their best to accommodate all students.

Students should also understand that although they may participate fully in the service through hymns, chants, or prayers (in English), they continue to be under oath to speak only the language of the Academy for all other instances, such as discussion during or after the service.

My son/daughter may attend services in Lexington.

Catholic Mass:

St. Patrick Catholic Church, <http://stpatrickslexington.com/>

Protestant Churches:

Trinity United Methodist Church <http://www.lectumc.org/>

Lexington Presbyterian Church (PCUSA), <http://lexpres.org/>

Manly Memorial Baptist Church, <http://www.manlymemorialbaptistchurch.com/>

Grace Episcopal Church, <http://www.graceepiscopalexington.org/>

Signature of Student

Date

Signature of Parent or Guardian

Date

L'ACADÉMIE FRANÇAISE DU GOUVERNEUR DE VIRGINIE

NOM, Prénom _____

LES VEILLÉES BEAUX ARTS

Vous allez voir ci-dessous une liste d'activités qu'on vous propose pour les Beaux-Arts. Chaque activité a sa valeur unique et spéciale. Ainsi pour satisfaire le goût de chaque individu, on va vous demander d'énumérer chaque activité de 1 à 4 ; 1 étant le numéro qui indique celui qui vous intéresse **le plus** et **4 le moins**. **On va vous dédier l'activité de votre choix selon la date où je recevrai vos formulaires.**

_____ LA CRÉATION ARTISTIQUE ET MISE EN PLACE D'UNE EXPOSITION

On proposera aux élèves de produire ensemble des œuvres artistiques et ensuite de mettre en place une exposition de ces travaux. Ce projet va s'organiser en différents points tels que définir une thématique de travail, produire des œuvres.

Si vous voulez participer à l'atelier *Création artistique*, veuillez apporter ces fournitures d'artisanat:

- o Une boîte de pastels tendres
- o Boite d'aquarelle
- o Un grand livre esquisse
- o Trois crayons à dessin / graphique: 4B, BH, 4H
- o Trois pinceaux ronds: 1, 1 plat et 1 size n ° 1

_____ LA CHORALE

Lors de l'atelier de chorale, on vous propose une découverte de la musique francophone à travers des chansons d'hier et d'aujourd'hui. On préparera des chansons pour présenter pendant l'exposition d'art et pour cérémonie de clôture de l'académie entre autre.

_____ LE THÉÂTRE

Durant l'atelier de théâtre, nous jouerons une œuvre à base d'une pièce d'origine francophone que nous connaissons au départ. Une discussion de cette pièce nous amènera vers une création dramaturgique qui reflètera aussi notre originalité pour y intégrer nos expériences communes à l'Académie. Ce travail collectif mettra en valeur notre compréhension de la pièce d'origine, notre évolution imaginaire, et notre désir de partager nos souvenirs de nos trois semaines ensemble sur scène. *Veuillez apporter des accessoires et des costumes !

_____ MULTIMÉDIA (journal, album-souvenir numérique, blog et radio)

Durant cet atelier, nous aurons la chance d'écrire le journal de l'académie, de participer à la radio de l'Université W&L, de prendre des photos à partager, et de documenter notre expérience commune à l'Académie en mettant à jour notre blog et en développant un **album-souvenir numérique** qui sera remis à tous les académiciens sur clé USB. En apprenant à diffuser des actualités à travers les réseaux multimédia, les membres de cette équipe approfondiront leurs compétences communicatives et serviront de lien entre l'Académie et les nouvelles du monde extérieur.

(Participant's signature and date)



L'ACADÉMIE FRANÇAISE DU GOUVERNEUR DE VIRGINIE

Pamela St. Clair, Directrice

We,

Student's name

and

Parent's/Guardian's name

have read and understood the following:

All parts of the Welcome Packet (host site and director's guidelines and forms, and student has explained the parts written in the target language)

Student/parent handbook from the Web site at

http://www.doe.virginia.gov/instruction/foreign_language/language_academies/pps/student_parent_guide.docx

We also understand that the only communication between the parents and students during the Academy will be by US mail. (The parents may call or e-mail the director at any time if they have concerns, and the parents will be notified immediately of any health or disciplinary issues.)

Parents may wish to share this press release with a local newspaper, school newsletter, or local organization.

ATTACHMENT J
DO NOT RETURN TO THE
DIRECTOR

Governor’s French Academy

Sponsored by the
Virginia Department of Education



News Release

Today’s date: _____

Lexington, Virginia – On parle français!

This is an important phrase for 60 Virginia high school students for the next three weeks at the Virginia Governor's French Immersion Academy at Washington and Lee University in Lexington, Virginia. Until July 13, 2019, the French Academy's students will live their lives completely in French to boost their abilities to use the language.

The Virginia Department of Education sponsors five Governor's World Language Academies each summer where students are nurtured and language skills are cultivated. Participating students were selected through a statewide competition. *CBS News* and *USA Today* have featured the Academies as examples of innovative world language programs.

_____ (Student’s name), a _____ (Grade level) at _____ (School name), was among those who arrived in Lexington on June 22, 2019. After pledging to speak French exclusively, he/she and the other students will eat, sleep, and breathe *français*.

The students will learn, not in the ordinary way with textbooks and CDs, but by really using the language in the cafeteria, in the dorm, on the soccer field, as well as in the classroom. And they will have the times of their lives while doing it. Academy participants attend creative classes such as French current events, the Francophone Americas, Phonetics, Poetry, and the Culture of Switzerland, Morocco, and Congo, each morning (including Saturdays) to encourage them to take an active part in their learning.

The language immersion extends beyond the classroom with afternoon activities such as cooking, sport, and visual and performing arts. Students' writing and photography skills are developed through journals, blog entries, a digital yearbook, videos, weekly newspapers and a radio broadcast. All activities are hands-on and in relevant, making language acquisition meaningful, practical, and lasting.

The Academy will be a truly unique endeavor, one that alumni often describe as unforgettable and among the best and most fun experiences of their lives.

For more information, visit http://www.doe.virginia.gov/instruction/foreign_language/language_academies/index.shtml or contact Lisa Harris, specialist for world languages, Virginia Department of Education, at Lisa.Harris@doe.virginia.gov or (804) 225-3666.

L'ACADEMIE FRANÇAISE DU GOUVERNEUR DE VIRGINIE

WHAT TO PACK

AS YOU PACK, PLEASE BE MINDFUL OF THE FACT THAT THERE ARE NO ELEVATORS IN THE RESIDENCES, SO YOU WILL HAVE TO CARRY YOUR LUGGAGE UP FLIGHTS OF STAIRS!

Essential items (required):

- Alarm clock (**without radio**)
- Beach towel
- Clothes hangers
- Exercise/gym clothes (bring enough - there is recreation often!)
- Hairdryer (if needed)
- Laundry supplies: laundry bag, detergent, fabric softener
- Letter writing supplies: envelopes, stationery, address book or labels, stamps
- Medicines listed on your medical form, including over-the-counter drugs
- Personal toiletries: soap, shampoo, toothbrush/paste/plastic cup, tissues, contact lens supplies, other hygienic products
- Linens (pillow, blanket, extra-long twin sheets, bath towels, etc.)
- Cleaning wipes (for bathroom)
- Picture ID for check-in
- Spending money for field trips, snacks, etc.
- Sunscreen
- Bug repellent
- Tissues (i.e. Kleenex, 1-2 boxes)
- Wristwatch (You will need to be on time! Remember that you will not have your cell phone.)**
- Water bottle

FOR ALL MUSICIANS :

- Musical instrument, sheet music (**must be in French**)(remember to include music for duos, trios, etc. – you may find a partner at the Academy!)

School Supplies:

- Backpack
- Binder and loose leaf paper; notebooks
- Good size French-English/English-French or French-French dictionary
- One black and white composition notebook for a journal (NOT OPTIONAL)
- One box of magic markers and colored pencils
- Pens, pencils, erasers, magic markers/colored pencils, tape, glue
- Six folders (one for each class) **or** a binder with five dividers; loose leaf paper

IF YOU WISH TO PARTICIPATE IN THE ATELIER THÉÂTRE :

- Props and costumes: hats, canes, silly clothes, wigs, bow ties, capes, materials to make costumes

IF YOU WISH TO PARTICIPATE IN THE ATELIER CREATION ARTISTIQUE :

- One large sketch book (14x17 or 18x24) (required)
- Pastels (optional)
- Watercolors (optional)
- Drawing/graphic pencils (optional)
- Paintbrushes (optional)

Recommended Clothing (take care to pack clothing without any English text) :

- Comfortable, casual clothing such as:
 - **Shorts/Skirts/dresses** (must be appropriate for sitting in desks & up on stage – i.e. at least fingertip length)
 - **Jeans & leggings** (adequate in size & fabric thickness to keep undergarments out of sight)
 - **T-shirts & tank tops** (adequately sized in length to reach the waist of pants or skirt and in fit keep undergarments out of sight – i.e. strap width should be at least three fingers width if a tank top)
 - **Sweatshirt or hoodie**
- Comfortable walking shoes such as:
 - Loafers
 - Sandals
 - Tennis shoes
- Dressy outfits for 3-5 different special events such as dances and closing ceremony
 - Dress shirts, tie
 - Dresses/skirts, dressy pants
 - Dress shoes you can dance in

- Flip-flops for shower or pool
- Hat to protect against sun
- Raincoat or umbrella
- Sports clothes that can get dirty
- Swimsuit (please bring practical swimwear that will stay in place through participation in aquatic sports – i.e. one piece or top with dependable shoulder straps and swim trunks with a drawstring)
- Windbreaker or light jacket, cardigans or sweaters

Don't forget the basics!

- Bathrobe
- Belt(s)
- Pajamas
- Socks (bring extra)
- Undergarments (bring extra)

Remember to pack a variety of clothing suitable for the various activities that will take place during the academy. Keep in mind that the bulk of the planned activities are conducted in an academic setting and plan to bring enough clothing to dress accordingly. When gathering in the morning for academic classes or formal events, staff may ask students to return to the dorms to change if clothing is deemed unsuitable for the scheduled activity.

We will be walking all around the college campus, up and down hills, across some gravel paths, so please make sure you bring suitable shoes!

As the walking is all outdoors, please also bring an umbrella or raincoat. Lexington gets late afternoon summer showers, just like the rest of Virginia!

Optional items (recommended)

- Ballet slippers (for those who do ballet)
- Any kind of dance shoes
- Band-aids, small first aid kit, anti-itch cream, aloe
- Bathmat
- Board games (**must be in French**), playing cards
- Books (**must be in French**)
- Camera, extra batteries, battery charger (**if you bring a digital camera, please also bring a USB cable or an SD card with reader**)
- Craft supplies: construction paper, scissors, stapler, markers, glue stick
- Cultural items related to French
- Desk lamp
- Small sewing kit for mending
- Small metal or plastic box labeled with your name for storing snacks in the kitchen of the residence (no food is allowed in the rooms).
- If you play any instrument, please bring it.
- Sheet Music (**must be in French**)
- Snacks/bottled water (there are no refrigerators in dorm rooms, only in common areas.) **No nut products or foods containing nuts allowed.**
- **Sports equipment you may already own: tennis racket and balls, racquetball equipment, yoga mat, lacrosse stick, ball gloves, Frisbee, cleats, shin guards, etc.**
- Small trash can and trash bags

ATTACHMENT M
DO NOT RETURN TO THE
DIRECTOR

Directions to Washington and Lee University
204 West Washington Street, Lexington, VA 24450

If you are traveling from the NORTH, SOUTH, or EAST:

Follow I-81 to exit 191 (which puts you onto I-64). Next, take exit 55 off I-64. Turn left onto Route 11-South at the stop sign.

If you are traveling from the WEST:

Take I-64 to exit 55. Turn right on Route 11-South at the stop sign.

Once you are on Route 11-South:

You will drive through three stoplights. After the third stoplight, you will cross the Maury River, and bear right onto Route 11-Business. You will pass Virginia Military Institute. After you pass VMI, you will see W&L on your right. Free visitor parking is available in the University's parking garage. To arrive at the garage, turn right onto W. Washington Street (at the large brick University sign) and follow Washington Street for a quarter of a mile, bearing left to stay on Washington Street, then make a sharp right at the bottom of the hill directly before the intersection with Nelson.

Lenfest Center for the Arts:

Lenfest Hall is located on the corner of Glasgow Street and Nelson Street, across the road from Gaines Hall and the Washington and Lee parking garage. Its address is 100 Glasgow Street and it is number 47 on the Washington and Lee campus map (link below). From the Gaines rotunda, cross the Nelson street and walk up Glasgow street to the Lenfest Hall parking lot and entrance. From the parking garage, there is a foot bridge over Nelson Street that is accessed from the second level of the south end stairwell. The footbridge will lead you directly to Lenfest Hall.

<https://www.wlu.edu/document/campus-map>